



Real Estate Agent's Guidelines for Selling at Marina Towers

- Open houses are allowed, but only to the extent that all guests must be escorted by the agent into and out of the building. Also seven days advance notice, in writing, must be submitted to the Management Office.
- The unit owner of the apartment being sold must arrange permission to enter the apartment in his or her absence. A form for allowing this is available in the management office.
- Prior to closing, the management office should be provided with the following:
 - 1.)Name and address of purchaser
 - 2.)Proposed closing date
 - 3.)Address to which notices should be sent
 - 4.)\$75 fee for paid assessment letter
 - 5.)Signed receipt for the MTCA Rules and Regs

Marina Towers Condominium Association
Required Information for Resales

Condominium Unit: _____

BUYER'S INFORMATION (please print):

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

If buyer will not use unit as primary residence, please indicate what address statements should be sent to:

Statement Address: _____

BUYER CONTACT INFORMATION

Home#: _____ Work#: _____ Cell#: _____

Buyer's Attorney – Please indicate name, address and phone number:

Closing Date: _____